



## NOTICE OF MEETING

**Adult Social Care, Health and Housing Overview and Scrutiny Panel  
Tuesday 5 June 2018, 7.30 pm  
Council Chamber - Time Square, Market Street, Bracknell,  
RG12 1JD**

**To: The Adult Social Care, Health and Housing Overview and  
Scrutiny Panel**

Councillors Allen, Mrs Angell, Harrison, Dr Hill, Mrs Mattick, Mrs McCracken, Ms Merry,  
Peacey, Mrs Temperton, Thompson, Tullett, and Virgo

**cc: Substitute Members of the Panel**

Councillors G Birch and Finnie

**Observer:**

Mark Sanders, Healthwatch Bracknell Forest

**Non-Voting Co-opted Member:**

Dr David Norman, Co-opted Representative

ALISON SANDERS  
Director of Resources

### EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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Published: 24 May 2018



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Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

**AGENDA**

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1. **Election of Chairman**

2. **Appointment of Vice Chairman**

3. **Apologies for Absence/Substitute Members**

To receive apologies for absence and to note the attendance of any substitute Members.

4. **Minutes and Matters Arising**

To approve as a correct record the minutes of the meetings of the Adult Social Care and Housing Overview and Scrutiny Panel meeting held on 27 March 2018 and the Health Overview and Scrutiny Panel meeting held on 11 January 2018.

5 - 22

To include a review of the Action/Information Requests arising from both Minutes and to update on any issues arising since the last meetings.

5. **Declarations of Interest and Party Whip**

Members are asked to declare any disclosable pecuniary or affected interests and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an Affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously

notified of it, within 28 days of the meeting.

**6. Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

**7. Public Participation**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

**8. Conversations Approach**

Melanie O'Rourke, Head of Adult Community Team, to attend the meeting to present an update on the Conversations Approach e.g. where we are now and what outcomes have been achieved.

**9. Development of Overview and Scrutiny Work Programme 2018-19**

To agree the Development of Overview and Scrutiny Work Programme 2018-19. 23 - 28

**10. Quarterly Service Report (QSR)**

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the Quarterly Service Report for the fourth quarter of 2017/18 (January to March) relating to Adult Social Care, Health and Housing. An overview of the key issues relating to the first quarter will be provided. 29 - 50

*Panel members are asked to give advance notice to the Governance and Scrutiny Team of any questions relating to the Quarterly Service Report where possible.*

**11. Executive Key and Non-Key Decisions**

To consider scheduled Executive Key and Non-Key Decisions relating to Adult Social Care, Health and Housing. 51 - 52

**12. Date of Next Meeting**

The next meeting of the Adult Social Care, Health and Housing Panel has been scheduled for 24<sup>th</sup> July 2018